

# Tanfield Parish Council

## MINUTES OF A PARISH COUNCIL MEETING

**DATE:** Wednesday 17<sup>th</sup> March, 2021  
**TIME:** 19.00 hrs  
**LOCATION:** Virtual via zoom  
**PRESENT:** Councillors David Dumbleton (Chairman), Peter Hull, Peter Leonard, Judi Horner and Laura Wildwood.  
**IN ATTENDANCE:** Alison E Carter (Clerk)  
**PRESENT** Nil

- 1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**  
Councillor Dumbleton welcomed all to the meeting.
- 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**  
There were no declarations of interest or requests for dispensation.
- 3. PUBLIC QUESTIONS OR STATEMENTS – None received**
- 4. APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**  
No apologies received.
- 5. MINUTES OF PREVIOUS MEETING –** The minutes of the meeting held on 24 February, 2021, were agreed as a true record and signed by David Dumbleton, the Chairman.
- 6. DELEGATING FUNCTIONS TO THE CLERK TO ENSURE THE CONTINUOUS BUSINESS OF THE COUNCIL.**  
The Parish Council agreed, at the Parish Council meeting held on 24<sup>th</sup> March, 2020, that the council empowers the clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. Where possible the clerk/RFO will consult with the chairman or Vice Chairman in the decision making. The Parish Council agreed to keep this delegation in place and review the matter at the Annual Parish Council Meetings yearly, from May 2022.
- 7. ITEMS CARRIED FORWARD FROM PREVIOUS MEETING**
  - 7.1 Community Infrastructure Levy (CIL) – New Application received – Bid from the Parish Council for funds of £2500.00 towards the grass cutting in the Parish over the next three years. This was agreed.  
Existing Application – Further information was supplied with regards to the application for funding towards the proposed alterations to St Nicholas Church, West Tanfield.
  - 7.2 Making a Difference Grant – The Parish Council has submitted a bid for some funding from this grant for replacing/new play equipment at the swing park in West Tanfield.
  - 7.3 Parish Council Website – It was agreed that the Parish Clerk, would carry out further research into the upgrading of the Parish Council Website, to ensure the site is compliant with the Website Accessibility Regulations. This will involve the website being rewritten.
  - 7.4 Litter picking in the Parish – Details had been supplied by Hambleton District Council with regards to the loan of equipment and draft risk assessments, there is also the need to have adequate insurance (Public Liability) in place to carry out organised litter pick in the Parish. This item has been put on hold for the time being.
- 8. FINANCIALS**
  - 8.1 The Parish Council approved the bank balance as at 28<sup>th</sup> February, 2021.

### Payments to be approved and recorded:

<i>Payee</i>	<i>Details</i>	
Yorkshire Accounts	Wages and PAYE	£144.00
AECarter	Clerks Wages Jan	£199.50
AECarter	Clerks Expenses Jan	£70.92
WH Smith	Ink Cartridges	£56.99
HMRC	PAYE JAN	£49.80
Wicksteed	Playground Inspections	£288.00
<b>TOTAL</b>		<b>£665.21</b>

- 8.2 Payments made, and monies received prior to or at this meeting.

Payments  
PAYE FEB £54.20

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Clerks Expenses Feb	£60.80
Clerks Wages Feb	£217.26
DTMS Parish Caretaker	£234.00
YLCA training FOI	£15.00
YLCA training Website Regulations Receipts	£15.00
NYCC Grass Cutting Contributions	£147.92

Amendment to minutes of 21 October, 2021, minute ref 8.1 - The Microsoft Office Annual fee should be £59.99 and not £49.99 as noted.

9. **END OF YEAR ACCOUNTS 2018/19** – To note the Parish Council can register itself as except from the external audit review as gross budgeted income or expenditure is less than £25,000 per annum, this item will be added to the Parish Council meeting scheduled for 14 April, 2021, after the accounts will have been finalised.
10. **DOG FOULING** – Contact has been established with the Dog Warden for Hambleton District Council, following complaints to the Parish Council via residents in the Parish. The warden has agreed to place some signs on the lamp posts in West Tanfield Village.
11. **SANCTUARY HOUSING – 2 THE CROFT, NOSTERFIELD** – This property is vacant at the moment and is being advertised by a local housing agency to see if there is any interest and if anyone meets the required criteria, to rent this property.
12. **GRASS CUTTING CONTRACT** – The Parish Council agreed to award the contract for grass cutting in the Parish to JCS Services, for 2021 – 2024.
13. **CORRESPONDENCE** – The clerk to report on items received, in February and early March, 2021 as previously circulated to Councillors, including information/consultations on services provided by principal authorities. Correspondence to note: Letter from Tarmac re the proposals for the North West Extension at Nosterfield Quarry, Consultation on Local Government Reorganisation in North Yorkshire, Letter from NYCC re further work on drainage system at West Tanfield and the details re the Police, Fire and Crime Commissioner Election.
14. **PLANNING AND DEVELOPMENT**
  - 14.1 Consultation on the following planning applications:  
Planning Application 21/00404/FUL Siting of storage Shed, Stonehaven, Nosterfield, North Yorkshire, DL8 2QX – It was agreed that the Parish Council has no objections.
  - 14.2 Other applications received for consultation since (see [www.hambleton.gov.uk/planning](http://www.hambleton.gov.uk/planning) for details of recently submitted applications). – None received.
  - 14.3 Updates and decisions on applications, appeals and enforcement investigations received since the last meeting:  
Outlined application for the construction of 5 detached dwellings, Nosterfield 20/02791/OUT Granted  
Single storey rear extension for 5 Church Street, West Tanfield 20/02773/LBC – 20/02772/FUL Granted  
Retrospective Planning Permission for the construction of 17 dwellings to replace 12 approved dwellings – Berkeley DeVeer, West Tanfield - Granted
15. **NEXT MEETINGS** - The date of the next meetings as being on Wednesday 14th April, 2020 Ordinary Parish Meeting and **Note date** change for the Wednesday 5 May, 2021 for Annual Parish Meeting, Annual Parish Council Meeting and Parish Council Planning Meeting, to be held via zoom.
16. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**  
Parish Council Insurance

Meeting closed at 19.55 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED:** .....(Chairman)

**DATE:** .....